

Patty Herrin

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Fitzgerald, GA 31750

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Seeking Position in:

Certified Peer Specialist

Over 7 years experience working with people to improve their lives

Proficient in: Microsoft Word

Areas of Strength

Independent Worker
Organization and Time management
Communication skills-verbal and written
Interpersonal skills

Problem Solving and troubleshooting
Customer service and quality assurance
Organize, plan and prioritize work
Team Player

Selected Professional Accomplishments

- Maintained records of patient care, condition, progress, or problems to report and discuss observations with the supervisor/case manager.
- The voice of mentally challenged people and ensured they were not abused or treated with negligence.
- Job coached mentally challenged people on their jobs and ensured they were learning and doing the job correctly and to the best of their ability.
- Supervised 10-12 people in the kitchen to ensure the food was prepared correctly and with safety precautions in place and that they received pay for their work.
- Delivered the newspaper to the printer and picked it up when it was completed. Assisted in putting the newspaper together for circulation and delivered the completed newspaper to the post office and stores.

Education

The Georgia Certified Peer Specialist Project (DBHDD)
Peer Specialist Certification Test

Decatur, GA
October 3, 2016

The Georgia Certified Peer Specialist Project (DBHDD)
Certified Peer Specialist Training

Augusta, GA
June 13 - 23, 2016

Work Experience

Fitzgerald Herald Leader
Delivery

Fitzgerald, GA
2004 - 2005

Jessamine Place
Worker

Fitzgerald, GA
2000 - 2002

Behavioral Health Services
Consumer Link In progress (C.L.I.P.) Team

Adel & Valdosta, GA
1995 - 2000

LifeCare
Night Shift Supervisor

Fitzgerald, GA
1989 - 1990